

Audit Trail™

Track User Activity for Security and Workflow

- ▶ Maintain constant vigilance over archives
- ▶ Monitor productivity levels
- ▶ Track search activity
- ▶ Enable flexible queries and report generation

Track Documents Instantly

Laserfiche Audit Trail maximizes the security and workflow features of document management by enabling precise tracking of document usage. Now you can easily monitor who has been viewing which documents and when. Whether it's monitoring sensitive case documents that need to remain secure, tracking staff productivity or documenting search activity among public records, Audit Trail enables you to do it all. It also ensures that this information is always readily available through easily discernible audit logs. With Laserfiche Audit Trail as an added resource, comprehensive archives monitoring is literally at your fingertips.

Workflow Integration

With non-stop monitoring of server activity, Laserfiche Audit Trail is a key component of any successful workflow model. It is the most effective way to monitor activity and protect your document repository. Now you can take the wonder out of determining the Who, What, When, and Where of locating documents. Because Laserfiche Audit Trail can sort by any field, it easily accommodates your search preferences.

Audit Trail Highlights

- ▶ Searches by title, location, first visited, last visited, expiration and visit count
- ▶ Precise round-the-clock tracking of document usage
- ▶ Instant display of itemized audit log
- ▶ Detailed monitoring of staff productivity
- ▶ Integral workflow component
- ▶ Real-time recording (the audit log is instantly updated as you perform the action)
- ▶ Selective reporting and queries
- ▶ File security accessible only to the system administrator, not by every workstation

About Laserfiche Solutions

Laserfiche Audit Trail is a workflow module of the Laserfiche document management product suite. Laserfiche provides dependable digital archival, fast retrieval and efficient distribution solutions for over 21,000 public- and private-sector organizations around the world. Contact your authorized Laserfiche reseller for more information.

The Next Step

Please call (800) 782-5201 or e-mail calger@calger.com to request your free demo CD.